

# CALIFORNIA LAW ENFORCEMENT RECORDS MANAGEMENT SYMPOSIUM

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*March 12–13, 2026*

*8:30am– 4pm (Day 1) & 8am– 4pm (Day 2)*

*Ben Clark Training Center*

*Riverside County Sheriff's Office*

*16791 Davis Ave.*

*Riverside, CA 92518*





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## AGENDA

### DAY 1

TIME	TOPIC
0830-0900	<b>Introductions</b>
0900-1000	<b>CPRA</b>
1000-1015	<b>Break</b>
1015-1045	<b>What's in Your Records?</b> <ul style="list-style-type: none"><li>• Strategies for inventorying and managing records</li></ul>
1045-1200	<b>Sealing/Expunging Records</b> <ul style="list-style-type: none"><li>• Overview of the law and best practices</li></ul>
1200-1300	<b>Lunch</b>
1300-1400	<b>Going Paperless</b> <p>This segment will review California's requirements for "scanning and tossing" This will include:</p> <ul style="list-style-type: none"><li>• Best practices for long term retention of electronic records within RMS</li></ul>
1400-1415	<b>Break</b>
1415-1600	<b>Quality Control: NIBRS Accuracy</b>

### DAY 2

TIME	TOPIC
0800-0930	<b>Releasing BWC Video – Group Discussion</b> <p>This segment will cover key considerations for releasing body-worn camera (BWC) video, including privacy concerns, applicable exemptions, and public interest factors. Participants will also have the opportunity to share ideas and best practices for effective redaction and release strategies.</p>
0930-0945	<b>Break</b>
0945-1130	<b>Open Forum Q&amp;A</b>
1130-1230	<b>Lunch: GovQuest Presentation</b>
1230-1315	<b>Records vs. Evidence and retention</b> <ul style="list-style-type: none"><li>• Best practice</li></ul>
1315-1330	<b>Break</b>
1330-1400	<b>Digital Evidence Management:</b> Proven strategies for efficient, compliant digital evidence handling.



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## MEET YOUR HOSTS:



### **ED CLAUGHTON**

President, PRI

Lt. Edward Cloughton (ret.) a 20-year law enforcement veteran, founded PRI after recognizing the need for expert training and consulting services in this field of law enforcement. He believed that true expertise must come from those who have done the job and who have a sincere interest in serving the profession with the utmost level of integrity and passion.

In addition to serving as CEO of PRI, Ed is a criminal justice records and IT management consultant with deep expertise in public records compliance, justice information management systems, case management and crime reporting. Ed specializes in bringing about organizational improvement, reporting accuracy and public records compliance through the effective management of information and the procurement, implementation and management of new public safety technologies. Ed holds a Masters in Criminal Justice degree from Boston University, and a Certificate in Public Records from Florida State University.



### **BRIAN CASH**

PRI

Brian is a subject matter expert in public records, NIBRS and evidence management, and presents PRI training programs across the U.S. He is a retired veteran of law enforcement with over 27 years of service. Brian began his law enforcement career at Leesburg Police Department in 1992 as a sworn officer. After 21 years of sworn service, Brian retired and moved to Support Services where he managed both the Record Section and the Property & Evidence Section. He holds a Bachelor's in Criminal Justice from Troy University.