

FLORIDA STATE RECORDS MANAGEMENT SYMPOSIUM

February 27–28, 2025

8:30am– 4pm each day

Dr. Philips Academic Commons

528 W. Livingston St

Orlando, FL 32801





FLORIDA STATE RECORDS MANAGEMENT SYMPOSIUM

AGENDA

TIME	TOPIC
0830	Intros
0900-1000	<p>Handling First Amendment Auditor Requests and YouTube Inquiries: Understand your legal obligations and best practices when responding to these requests. This will include videos and topics:</p> <ul style="list-style-type: none"> • What is “reasonable” time to fulfill request • Fees • FSS on vexatious requesters/attorneys fees • Best practices
1000-1015	Break
1015-1045	1st Amendment Auditors Q&A
1045-1200	<p>Body-Worn Camera (BWC) Video Management: Best practices for managing and releasing BWC footage, including effective redaction techniques.</p> <ul style="list-style-type: none"> • FSS on BWC • Fees • Redaction tools
1200-1300	Lunch
1300-1400	<p>Marsy’s Law Compliance: Latest practices to ensure victim information protection under Marsy’s Law.</p> <ul style="list-style-type: none"> • History..it was an Amendment. • Court opinions
1400-1415	Break
1415-1500	<p>Florida Crash Reports and Uniform Traffic Citations (UTCs): Best practices for public access and information security.</p> <ul style="list-style-type: none"> • FSS • DPPA • New DHSMV form
1500-1600	Quality Control: NIBRS Accuracy

DAY 2

0830-1000	NIBRS Jeopardy
1000-1015	Break
1015-1200	Panel/Q&A
1200-1300	Lunch: GovQuest Presentation
1300-1445	Digital Evidence Management: Proven strategies for efficient, compliant digital evidence handling.
1445-1500	Break
1500-1600	Records vs. Evidence and Retention



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MEET YOUR HOSTS:



ED CLAUGHTON

President, PRI

Lt. Edward Claughton (ret.) a 20-year law enforcement veteran, founded PRI after recognizing the need for expert training and consulting services in this field of law enforcement. He believed that true expertise must come from those who have done the job and who have a sincere interest in serving the profession with the utmost level of integrity and passion.

In addition to serving as CEO of PRI, Ed is a criminal justice records and IT management consultant with deep expertise in public records compliance, justice information management systems, case management and crime reporting. Ed specializes in bringing about organizational improvement, reporting accuracy and public records compliance through the effective management of information and the procurement, implementation and management of new public safety technologies. Ed holds a Masters in Criminal Justice degree from Boston University, and a Certificate in Public Records from Florida State University.



BRIAN CASH

PRI

Brian is a subject matter expert in public records, NIBRS and evidence management, and presents PRI training programs across the U.S. He is a retired veteran of law enforcement with over 27 years of service. Brian began his law enforcement career at Leesburg Police Department in 1992 as a sworn officer. After 21 years of sworn service, Brian retired and moved to Support Services where he managed both the Record Section and the Property & Evidence Section. He holds a Bachelor's in Criminal Justice from Troy University.