



NEW RECORDS EMPLOYEE TRAINING PROGRAM

Introducing *The PRI New Records Employee Training Program*, a comprehensive pathway designed to empower you with the essential expertise needed to excel in this critical role. With three distinct tracks and carefully curated classes, our program equips you with the necessary skills and knowledge to navigate the challenges of the records department with confidence. Join us as we provide you with a solid foundation for success, equipping you with the tools and capabilities to become a highly competent and self-assured records professional.

New law enforcement records employees will require knowledge in three key areas:

TRACK 1

- Intro to Law Enforcement Records Management **\$259**
- or
- Managing Police Records* **\$259**
- Eliminating Risk & Liability in Records **\$259**

TRACK 2

- Redacting Records: What Can and Cannot be Released* **\$159**
- Intro to Sealing & Expunging Records* **\$159**

TRACK 3

- Crime Stats & NIBRS for the Police Executive **\$259**
- Case Management **\$159**
- Criminal Law for Records Personnel* **\$259**

* Denotes state-specific training which covers state laws/legal requirements.

Benefits of the Program

- ✓ Reduced vicarious liability
- ✓ Accelerated knowledge comprehension and retention
- ✓ Expert training from industry experts who come from law enforcement
- ✓ Certificates of completion provided
- ✓ Cost-effective training solution (*courses are live, online*)

Training Packages Available

Courses can be purchased individually or as a fixed price package. Register for classes or purchase a package online at: policerecordsmanagement.com/training

For detailed information regarding our training packages, please visit:
[POLICERECORDSMANAGEMENT.COM/PRODUCT/TRAINING-PACKAGES](https://policerecordsmanagement.com/product/training-packages)