

# Writing Reports UCR/NIBRS Style Seminar

Modernizing American law enforcement information management operations.

## WHO SHOULD ATTEND

+ Any personnel who write, review and approve reports as well as code for NIBRS.

## REGISTER ONLINE

Register online at [policerecordsmanagement.com](http://policerecordsmanagement.com)

## COST

\$250/person  
Checks & Credit Cards  
5-day cancellation policy for refunds.

Checks payable to:  
PRI Management Group  
299 Alhambra Circle, Suite 316  
Coral Gables, FL 33134

## ONLINE TRAINING ANNOUNCEMENT

**COURSE:** Writing Reports NIBRS Style

**WHEN:** July 21 8am-3pm Pacific Daylight Time

**Accurate UCR/NIBRS reporting begins with excellent report writing.**

- + Whether you are transitioning to NIBRS or already there, this practical and informative course will help your officers, FTO's, supervisors, and records personnel better understand crime reporting. Understanding NIBRS rules regarding how many reports to write, what needs to be in the report for accurate NIBRS coding, and the NIBRS definitions of crimes will help ensure your agency produces quality crime stat reports efficiently by minimizing report kickbacks for corrections.
- + Report writing scenarios will be discussed along with hands-on training in the supervisor review process. Writing good reports and producing accurate crime statistics is a team effort. This is an excellent "train-the-trainer" opportunity.
- + Please note that this course is specific to NIBRS reporting. If your agency is still submitting summary reports, this course will help you gain a better understanding of NIBRS requirements and prepare for the transition to NIBRS reporting.

## QUESTIONS

**Registration/payment issues contact:**

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