

Modernizing American law enforcement information management operations.

# Managing Police Records Seminar

*"I have attended many seminars and training classes over the last 20 years in law enforcement; I have to say with certainty, yours was simply amazing. You are very informed about the topic you teach.*

*VERY informed."*

## WHO SHOULD ATTEND

- + Police records personnel
- + Police administration

## REGISTER ONLINE

Register online at  
[policerecordsmanagement.com](http://policerecordsmanagement.com)

## COST

\$250/person  
Checks & Credit Cards  
5-day cancellation policy for  
refunds.

Checks payable to:  
PRI Management Group  
299 Alhambra Circle, Suite 316  
Coral Gables, FL 33134

## ONLINE TRAINING ANNOUNCEMENT

### COURSE: Managing Police Records

DATE: May 20, 2021 8am-3pm CDT

WHERE: ONLINE Only

IA STATE SPECIFIC

A one day course in which you will learn all about the legal requirements governing the management of police and administrative records in law enforcement. Learn about records retention schedules, what can be released to the public, what to charge for records, and what the penalties are for non-compliance.

- + What can be released and what is confidential
- + Avert a lawsuit and gain an understanding of state records law
- + Learn the latest records retention schedules and procedure
- + Understand the proper creation, collection, processing, maintenance, dissemination and destruction of public records including criminal, traffic, and administrative records.

*"I have attended other records management seminars in the past and this one was far above any of the others. Thanks for a great class."*

**AVON PARK POLICE DEPT.**

## QUESTIONS

Registration/payment issues contact:

Charles Main, Training Coordinator 305-460-0096  
[training@policerecordsmanagement.com](mailto:training@policerecordsmanagement.com)

PRESENTED BY:

**PRI**  
MANAGEMENT GROUP