

# LAW ENFORCEMENT RECORDS MANAGEMENT HELP IS HERE.

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*Helping law enforcement achieve compliance, accuracy, and cost-effective management of records, data, and systems.*

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**PRI**  
MANAGEMENT GROUP

# YOU ARE THE LEADER. BUT IT'S HARD.

The public records requests continue to pile up. Your police supervisors just hit the approve button without really reading the reports. It takes days or weeks for officers to correct reports. Your CAD/RMS needs replacement.



The result? You're overwhelmed, unsupported, and at risk of litigation.

What's left is a long queue of pending cases, inaccurate crime stats, outdated or non-existent retention schedules, and countless boxes of old records which need to be purged, leaving you feeling overwhelmed, under-supported, and at risk of being sued. Help is here.

## Signs of trouble

- ▶ You and your partner agencies are still using a...fax machine.
- ▶ Records are scanned but the paper is retained, and maybe even filed.
- ▶ Your agency drives records, in a car, to the court and/or prosecutor's office.
- ▶ Folders and labels are created in bulk, in advance. Why?
- ▶ Departmental forms are in MS Word but...you print them out, fill them in with a pen, and send them on paper.
- ▶ You are printing all reports and...filing them.
- ▶ Records are filed by case number only. How do you know what's in the folders when it comes time to purge them?
- ▶ You work for your CAD/RMS. It doesn't work for you.



## TOP 3 REASONS FOR LAWSUITS

- ① Responding to public records requests takes too long.
- ② A lack of quality control resulting in incorrect information within reports and case files.
- ③ Misuse of records and systems.

## What you can achieve with PRI

- ▶ Records are processed and provided on time.
- ▶ A good RFP and successful CAD/RMS replacement.
- ▶ Crime data is accurate.  
The NIBRS transition goes well.
- ▶ A records purge is an annual thing.
- ▶ A staffing study to determine how many Records personnel are needed.
- ▶ Records staff are trained and the unit runs smoothly.
- ▶ Building of a new records unit.
- ▶ The department is in compliance.  
Liability is reduced.



## THE ONLY ONE OF ITS KIND. WE MAKE IT EASY.

Since 2008, PRI is the only company specializing in this field. We've trained tens of thousands of personnel across 47 states who work in thousands of different agencies. We've learned from every one of them and share this experience with you. Many of them continue working with PRI to help implement what they learned.

### HOW TO GET HELP

**Get our hands-on help with your records and technology needs through our proven process:**

- 1 Schedule a call and tell us about your needs.
- 2 We'll develop a plan of action and share it with you.
- 3 We'll send a proposal describing how we can help and what it would cost.



*Our promise is our word. Ask around and you will hear...  
"PRI is really good at what they do".*

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# OUR PROVEN PROCESS

Our standard process, refined from years of experience, ensures everything goes according to plan and frees up your time to focus on the business of the day.

- 1 Project team is assembled
- 2 Work plan is developed
- 3 Assess needs
- 4 Monitor progress
- 5 Deliver results
- 6 Document everything



## What your success looks like

- ▶ Personnel are highly trained in NIBRS, public records and information management best practice
- ▶ Executives are confident in their crime data
- ▶ Lawsuits are averted
- ▶ Records management operations are cost-effective, timely and in compliance



PRI. BUILT BY AND FOR LAW ENFORCEMENT SINCE 2008.



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